Session 1 ACTIVITY
Complete the following with relevant information on your current/ideal CSO

1. Issue(s) to be addressed:

2. Specific needs to be addressed by the CSO:

3. Clients of the CSO:

4. Name of the CSO:

5. Mission Statement:

6. Vision Statement:

7. Core Values:
Session 2 ACTIVITY

Complete the following with relevant information for good governance of your current/ideal CSO

1. Ideal number of Board members:

2. List the ideal ‘qualifications’ of the Board:

3. List adequate committees with membership:

4. Develop sample policies (bylaws) for your Board:
“Organizational Capacity Building for CSOs and NGOs”

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Session 3 ACTIVITY

Complete the following with relevant information for anyone MAJOR current or future program/project of your current/ideal CSO

1. Organization Name:

2. Mission:

3. Develop & write one NEW Program Goal (use the formula: For........(target group) to.......(gain a benefit)

Goal 1:

4. Develop & write one NEW Program Objective under Goal 1 (make sure your Objective is SMART: Specific, Measurable, Achievable, Realistic & Time-bound)

Objective 1.1:
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Session 4 ACTIVITY

Complete the following elements of Evaluation for your current/ideal CSO

1. Organization Name:

2. Mission:

3. List all MAJOR programs/projects of the organization:

4. Who are the potential audiences for evaluation information of your programs/projects (listed above)?

5. Who/what are the sources of information to ascertain outcomes of programs/projects (listed above)?

6. How can the information (listed above) be collected and analyzed?
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Session 5 ACTIVITY
Complete the following SWOT information on your current/ideal CSO

1. Organization Name:

2. Mission:

3. What is the MAJOR **Strength** of the organization?

4. What is the MAJOR **Weakness** of the organization?

5. What is the MAJOR **Opportunity** that will make the organization stronger?

6. What is the Major **Threat** facing the organization?
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Session 7 ACTIVITY
Complete the following elements of FR Case Statement for your current/ideal CSO

1. Organization Name:

2. Why does your organization exist (in simple ‘conversational’ tone, derived from Mission Statement):

3. What is the MAJOR Impact of your organization for clients/communities of Belize?

4. What would happen if your organization is not in existence or the organization ceases to operate?
Strengthening Civil Society and Civil Servant Capacity in Belize through Partnership

5. Why should anyone care about your organization’s clients, services & outcomes?

6. Why should anyone give $$$ for your organization’s (wonderful & very much needed) work for communities in Belize?

7. What does a donor get out of giving $$$ to your organization (R-O-P-I)?

8. List any one high-net-worth individual who may have the L(inkage)-A(bility)-I(nterest) in giving $$$ to your organization?

9. List any two government entities that may (or should) have interests in funding your organization?

10. List any two businesses that may (or should) have interests in funding your organization?